|  |  |  |
| --- | --- | --- |
| **Proposal Cover Sheet** | | |
| Organization Name (*as it appears on 501(c)(3) letter)*: | | |
| Fiscal Sponsor (if applicable): | | |
| Name to appear on check: | | |
| Address to send check: | | |
| City/State/Zip Code: | | |
| Contact Name: | | Contact Title: |
| Contact Phone: | | Contact Email: |
| Grant Requested:  Single-year | Grant Type:  General Operating  Program/Project | |
| Program/Project Title (if applicable): | | |
| Total Project Budget (if applicable): | | Total Operating Budget: |
| If applicable, list any personnel policies that address gender equity, such as robust parental leave, relationship abuse workplace policies, flex time, or day care: | | |

We try to reduce administrative burdens as much as possible; however, because we have limited funding, we ask for a proposal in order to help us understand if our intersectional feminist missions are aligned and we request budget information to understand the possible impact of our grantmaking.

**This cover sheet must be attached to the proposal in one combined document. Please email an electronic version of the complete proposal and required attachments (listed below) to support[at]baskinfoundation.org.**

* Cover sheet
* Proposal (please feel free to cut and paste from a proposal you have submitted to us or another funder, or content from your website)
* Proposed project budget (if applicable), showing revenue and expenses
* Current operating budget, showing revenue and expenses
* Copy of IRS final determination letter for 501(c)(3) status (must reflect organization’s current name)
* Most recent Form 990