



<b>CHECKLIST FOR PARTICIPATING COMMUNITY COLLEGE</b>
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<b>STUDENT INFORMATION</b>
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Name:
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Community College:
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Student ID:
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<b>COMMUNITY COLLEGE REPRESENTATIVE INFORMATION</b>
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| <input type="checkbox"/> Downloaded application and guidelines from <a href="http://www.baskinfoundation.org">www.baskinfoundation.org</a>                                                                                          |
| <input type="checkbox"/> Emailed confirmation adhering to the Peggy and Jack Baskin Foundation scholarship guidelines                                                                                                               |
| <input type="checkbox"/> Set internal application due date and received applications from students                                                                                                                                  |
| <input type="checkbox"/> President nominated eligible candidates for the Peggy and Jack Baskin Foundation Scholarship                                                                                                               |
| <input type="checkbox"/> Completed University of California Eligibility Confirmation Checklist for each nominated candidate                                                                                                         |
| <input type="checkbox"/> Sent three complete applications to the Peggy and Jack Baskin Foundation by March 15                                                                                                                       |
| <input type="checkbox"/> Confirmed that the scholarship recipient's FAFSA was approved and notified the Peggy and Jack Baskin Foundation                                                                                            |
| <input type="checkbox"/> Informed the scholarship recipient of their award after notification from the Peggy and Jack Baskin Foundation                                                                                             |
| <input type="checkbox"/> Notified the Foundation if the recipient has been awarded other large scholarships, such as the Karl S. Pister Opportunity Scholarship or the Jack Kent Cooke Transfer Scholarship, to confirm eligibility |
| <input type="checkbox"/> Notified the Peggy and Jack Baskin Foundation of student's admittance to UC college                                                                                                                        |
| <input type="checkbox"/> Informed the student to submit a copy of their financial aid package, generated by their UC, to the Foundation                                                                                             |
| <input type="checkbox"/> Reviewed the Peggy and Jack Baskin Foundation Scholarship requirements and forms with scholarship recipient                                                                                                |
| <input type="checkbox"/> Obtained signed Information Release Form from student and sent to the Peggy and Jack Baskin Foundation (Please note that this form also requires a signature from a community college representative)      |
| <input type="checkbox"/> Other _____                                                                                                                                                                                                |